

Executive Committee

Date: 19/07/2011

Time: 18:00

Location: Ladywell Leisure Centre

MEMBERS: Val Fulcher(Chair); Carolyn Denne; Graham Trice; Martin Howie; Elsa Pascal; Philippe Granger; Sally Niblett; Jane Keane; Jennifer Cole

ABSENT: Geraldine Richards

PARTICIPANT: Katryaza Rakowska

Facilitator: Miriam Long

		Action
1	Welcome, Introductions and Apologies for Absence	
	Apologies: Rosie Fooks; Sue Parks; Paul Connelly; Brian Fisher	
2	Minutes of last meeting and Matters Arising	
	The minutes were approved as an accurate record of the last meeting. Matters arising: 1) NICE are not able to send hard copies of their guidance; however these can be downloaded from their website. 2) LINK Annual Report was presented to the Healthier Communities Select Committee last week.	
3	LINK Work Plan and Skills Audit	
	A skills audit template will be sent to all members by Monday for members to complete and return. To identify skills and training needs. The meeting and boards representation matrix was received by members. MH requested an additional column to identify members who represent other organisation at meetings. ML said that representatives need to be able to contribute to meetings and feedback to the executive. The LINK template for reporting back will be distributed with the minutes. The work plan was distributed for members to consider what action they are able to lead on. Members agreed to attend an away day on 1 October to prioritise the work plan and produce an action plan. Members agreed to hold a public event in October relating to the health and wellbeing of people with long term conditions. VF asked members to consider forming a Policy Sub Group to review policies and procedures prior to HealthWatch, this was agreed to wait for further information from the DH before proceeding. To be discussed at the next EC meeting.	ML JK & ML
4	Enter and View Visits and Training	

	ML presented the visit reports and training feedback to the committee. Members agreed that this was a snap shot of services. Further visits would be needed to engage with patients. JK has been visiting a friend at Wharton and has a different impression of the ward. JK agreed to write a supplementary report reflecting her observations to be submitted with the E&V reports. ML suggested that we produce a comparative report of all the wards to highlight good practice and areas for improvement.	ML
5	Patient Participation Directed Enhanced Service ~ LINK Proposal	
	ML presented the draft proposal for consideration. Members present agreed that the proposal should be piloted at 2 practices and evaluated independently.	ML
6	Members and Host's Update	
	<p>EP: The LEMP Personalisation Networking Event held today was very successful with many delegates and organisations attending including Health Trainers and Age Concern.</p> <p>CD: Reported back from the CQC consultation event on the Excellence Award, this may replace quality ratings that were scrapped last June. The event discussed the definition of excellence which can support people to choose care that is above essential standards of care.</p> <p>JK: Informed that there is a still hope for a Healthy Living Centre in New Cross.</p> <p>VF: Reported that the LINK Carers Survey design has now been approved and will shortly be printed.</p> <p>VF also reminded that the Bob Hope Theatre's production of Stars in Their Eyes 13 – 15 October is in support of Carers Lewisham. Posters distributed.</p>	
7	AOB	
	ML presented the Host's work report. Members to make their comments via email by Friday prior to submission to the local authority.	
	The meeting ended at 20.00 Next meeting: 06.09.11	